

# ANNUAL REPORT 2021



MOORPARK PRESBYTERIAN CHURCH

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[MPCLife.org](http://MPCLife.org)



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*Rejoice always, pray continually, give  
thanks in all circumstances; for this is  
God's will for you in Christ Jesus.  
- 1 Thessalonians 5:16-18*



# AGENDA

## Annual Congregational Meeting Sunday, February 6, 2022

**MISSION STATEMENT:** The purpose of Moorpark Presbyterian Church is to glorify God and help people become fully committed, joyful disciples of Jesus Christ

**VISION STATEMENT:** Empowered by the Holy Spirit, Moorpark Presbyterian Church is joyful light, beckoning and integrating people into the fellowship of believers

I. Brunch immediately following service in Fellowship Hall

II. Call to Order

A. Opening Prayer

B. Quorum

C. Motion to allow Session to review  
and approve minutes of this meeting

III. Report and Discussion

A. Regarding the life of our church

B. Regarding the 2021 Annual Report

C. Report of the Nominating Committee

V. Corporate Business

A. Financial Report for 2021

B. Presentation of the 2022 budget

C. Other corporate business

VI. Motion to Adjourn

VII. Closing Prayer

*Do not be anxious about anything, but  
in every situation, by prayer and  
petition, with thanksgiving, present  
your requests to God.*

*- Philippians 4:6*



## A WORD FROM OUR SENIOR PASTOR

As I was walking the other day in the rain, I came upon this sign. There are lots of different ways to interpret this sign. One way to approach this sign is to read the sign and realize that the last thing that you want to do is climb a steep hill and so, at this point, you would just turn around and go back. Or another way to approach the situation is to prepare yourself both physically and emotionally for the strenuous task that lies ahead. So, as you make your way up that hill, you are able to do so because you were warned beforehand.



As 2021 began, there were a variety of signs that could have been placed at the trailhead of the year. Some were saying that the worst of the pandemic was behind us and we were optimistic about new life in the year to come. Others might have put up a sign before the year began that said we have no idea what is coming so be prepared for anything.

In Paul's second letter to Timothy, Paul is attempting to encourage his young friend in the ministry that he's called to. 2 Timothy 1:7 reads, "for God did not give us a spirit of cowardice, but rather a spirit of power and of love and of self-discipline." Yes, as my second year of being the senior pastor here started, this was a helpful reminder. As a church, we needed to leave fear and timidity and cowardice behind. We needed to lean into a spirit of power and of love and of self-discipline.

We witnessed God's power as we saw many in our flock have challenges and difficulties and medical ailments. We watched the power of community come around those people and bring healing and encouragement and support. We reached into the community of Moorpark with a spirit of love as we helped so many who were in need. We watched the power of what it means for people to gather together in fellowship by hosting a men's retreat, a women's retreat, a summer youth program, a community trunk or treat event, and our own Thanksgiving dinner. We overcame fear and watched God's power go to work.



## A WORD FROM OUR SENIOR PASTOR continued

So many in the congregation exercised self-discipline as they continued in their faithful giving to the church. These tremendous sacrifices in unpredictable times allowed Moorpark Presbyterian Church to have a lasting impact on the community around us. And with an ongoing commitment to faithful giving, God willing, we will continue to have a powerful impact on the community.

I don't know what the path ahead looks like for our church. But even if the sign says that there is a steep hill ahead, I am encouraged that the God of the universe will walk with us through the hard times and the good times. God has so much that he wants to do in and through us and I look forward to seeing that being revealed in the year to come. As you read the remainder of this report, all of it screams to the faithfulness of God. Praise God from whom all blessings flow. Here's to 2022.



Keenan Barber  
Senior Pastor

*Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us, to him be glory in the church and in Christ Jesus throughout all generations, for ever and ever! Amen.*

*- Ephesians 3:20-21*

## 248

Rec. by Profession of Faith	14
Rec. by Re-affirmation	0
Rec. by Letter of Transfer	0
Restored from Inactive	0

## Total Gains

14

Removed by Letter of Transfer	0
Trans. to Inactive Roll	0
Removed from Rolls	10
Deaths	4

## Total Losses

14

## 248

Adult Baptisms	6
Infant Baptisms	0
<b>Total</b>	<b>6</b>

Average worship attendance in 2021 was 231.

Patricia Topmiller, Theodore Allen Dahl, Virginia Lee and Anne Miller passed from service in this world to the service of our Lord in Heaven in 2021.



# 2021 CHURCH OFFICERS

## CLASS OF 2022

### 4 elders

Amy Krueger  
Jim Petersen  
Vera Rhimes  
Roy Smith

### 4 deacons

Bryan Lee  
Pam Jankowski  
Mark Parker  
Nanci Van Vorst

## CLASS OF 2023

### 4 elders

Scott Campbell  
Michael Hughes  
Debbie Lee  
Marty Rouse

### 5 deacons

John Crawford  
Lauren Gee  
Kelly Ghaffary  
Steve Romero  
Nancy Sampson, Moderator

## CLASS OF 2024

### 4 elders

Chris Birkelo  
Sarah Judd  
Jan Jue  
Mark Van Dam

### 5 deacons

Maureen Birkelo  
Kim Harter  
Denise Piehn  
Eric Taping  
Carol Wilkinson

**TOTAL: 12 elders**

**TOTAL: 14 deacons**



Praying for incoming leadership

# MINUTES

## Annual Congregational Meeting February 14, 2021 via Zoom

The purpose of the meeting is to conduct the business of the church. The meeting was announced from the pulpit the previous two Sundays. The meeting was called to order at 10:34 a.m. by Reverend Keenan Barber, moderator, with prayer. It was noted quorum was present. **MSC** to allow the session to review and approve the minutes of this meeting.

### Report and Discussion

1. Marty Rouse, Elder announced the Nominating Committee members for 2021:  
Deacon: Nancy Sampson; Elders: Marty Rouse, Chair and Mark Van Dam.
2. 4 At Large members: Launa Thompson, Susan Romero, Kami Fair and Zepure Frank were nominated by the committee. No further nominations were received from the floor.
3. **Motion** from the Nominating Committee to elect the following to the 2020 nominating committee as Members at Large: Launa Thompson, Susan Romero, Kami Fair and Zepure Frank.  
**MOTION CARRIED**
4. **MSC** to dismiss the 2020 Nominating Committee with Thanks.

### Corporate Business

1. Elder Jim Petersen, Chair of Stewardship, presented the 2020 financial report and the 2021 budget.
2. Questions and discussion ensued.
3. Pastor Keenan was excused from the room in order to discuss his Terms of Call at 11:00am.
4. Commissioned Lay Pastor Bonnie Boe moderated a discussion about Session's recommendation to keep Pastor Keenan's Terms of Call the same as 2020 for 2021.
5. **Motion** from Personnel to keep the Terms of Call for Pastor Keenan the same as 2020 for 2021.  
**MOTION CARRIED**
6. Pastor Keenan returned to the room at 11:02 and resumed as moderator.
7. **Motion** from Stewardship for the congregation to receive the 2020 annual report including 2020 financials.  
**MOTION CARRIED**

**MSC** to adjourn at 11:10 with prayer by Pastor Keenan.



Respectfully submitted,

Brenda Kermode  
Clerk of Session



# MINUTES

## Called Congregational Meeting May 16, 2021 at Moorpark Presbyterian Church, 13950 Peach Hill Rd., Moorpark, CA - Sanctuary

The purpose of the meeting was the election of church officers. The meeting was announced in the MPC bulletin on May 8 & 15, 2021 and from the pulpit on May 9 & 16, 2021. The meeting was called to order at 10:10 a.m. by Pastor Keenan, moderator, with prayer.

It was noted quorum was present. **MSC** to allow the session to review and approve the minutes of this meeting.

Elder Marty Rouse, Chair of the Nominating Committee thanked Elders Janet Fredrickson and Kim Yancey and Deacons Julie Cast, Paul Krueger, Hope Esposito and Jeff Dewey for the service for the past three years.

Marty **moved** to elect the following Nominees for Elders Class of 2024: Chris Birkelo, Sara Judd, Jan Jue and Mark Van Dam. There being no nominations from the floor nominations were closed.

**MOTION CARRIED**

Marty **moved** to elect the following Nominees for Deacons Class of 2024: Maureen Birkelo, Kim Harter, Denise Piehn, Carol Wilkinson and for Class of 2022: Eric Tapking. There being no nominations from the floor nominations were closed.

**MOTION CARRIED**

Meeting was adjourned at 10:22 with prayer by Pastor Keenan.

Respectfully submitted,

Brenda Kermode  
Clerk of Session



# DEACONS

## **DEACONS: THE MINISTRY OF COMPASSION AND SERVICE**

*The ministry of deacon as set forth in Scripture is one of compassion, witness, and service, sharing in the redeeming love of Jesus Christ for the poor, the hungry, the sick, the lost, the friendless, the oppressed, those burdened by unjust policies or structures, or anyone in distress. - PCUSA Book of Order*

'Light shines in the darkness for the godly. They are generous, compassionate and righteous.' - Psalm 112: 4

'When God's people are in need be ready to help them.' - Romans 13

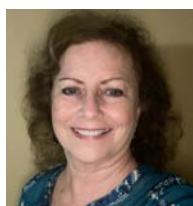
Moorpark Presbyterian Deacons served in accordance with the teachings of Christ. In 2021, in Moorpark and in the surrounding communities, Deacons served in the following ways:

- Monthly Financial Giving to Moorpark Pantry Plus (MPP), a Food Pantry that provides food and other services for those in need
- A Financial Donation to Sarah's House, a shelter for women which is committed to ending the cycle of homelessness and abuse in women and children through comprehensive case management, counseling, educational classes, prenatal care and resources throughout pregnancy and beyond
- Providing funds for a refrigerator for a Moorpark family in need
- Financial Donations to help pay for Counseling Services for those at risk or in need
- A Financial Donation to MOPS and MOMSnext Ministry Groups
- Setting Up the Meal Trains (Volunteers delivering food) for those recovering from injuries, illnesses, loss of loved one, operations, and other needs
- Helping with Memorial Services in the Church
- Helping with Communion Services (Providing the elements, set up and clean up).
- Providing A Meet and Greet Brunch for All New Church Members
- Purchasing 200 Children's Gospel Books that were distributed through gift distribution at MPP
- Providing a much needed copier for Moorpark Pantry Plus
- Providing Visa Gift Cards and Grocery Gift Cards through Moorpark Presbyterian Church for those in need

# DEACONS continued

The generosity of the Moorpark Presbyterian Church congregation financially supporting the Deacon Fund, enabled the Deacons to serve others in the church and community in Christ's service.

May we continue to grow and be the light of Christ in service,



Nancy Sampson  
Deacon Moderator

## Deacon Board 2021 Fund Report

<b>Beginning Balance 01/01/2021:</b>	<b>\$9,307.35</b>
<b>Credits:</b>	<b>\$22,585.00</b>
<b>Debits:</b>	<b>\$15,944.64</b>
<b>Ending Balance 12/31/2021:</b>	<b>\$15,947.71</b>





# MISSIONS

Missions is organized to support local and international groups through prayer, volunteerism and finances. The goal is to make a positive and God-centered impact on the lives of those who live and work in Moorpark, the surrounding communities and beyond.



## OPERATION CHRISTMAS CHILD Samaritan's Purse

Thanks to the generosity of MPC, sixty-five children in countries around the world received Christmas boxes and experienced the love of Jesus.

## MOORPARK PANTRY PLUS

From the Back-To-School backpack drive to food donations to volunteering, we are grateful for our partnership with MPP.



# MISSIONS continued

## BLOOD DRIVES

Our quarterly blood drives collected 145 pints of bloods, saving 425 lives. Give blood, give life!



## SARAH'S HOUSE

From Mother's Day to Father's Day, MPC filled baby bottles with coins, bills and checks, raising \$1,320.17 to support this ministry to expectant and single mothers.



## COMMUNITY PREGNANCY CLINIC

MPC's 'Diaper Drive' packed a minivan with diapers, wipes and more, helping the CPC help families in need.



Respectfully submitted,  
Debbie Lee  
Elder, Missions

*"We truly appreciate our partnership and the opportunities it brings to support parents in need & reach out to these Moms & Dads with the love of Jesus!"  
- Thank you note from the Community Pregnancy Clinic*



## WORSHIP & COMMUNICATIONS

In 2021, we continued to grapple with how to worship as a body during a world-wide pandemic. We have become a church with both in person and on-line engagement. We have followed our county health guidelines and have been able to bring singing back into the service.

Each week, we have been able to worship online or in person as Keenan, Bonnie, Sean and others deliver the message and Donnie Sheppard as she presents the American Sign Language (ASL) interpretation. We have enjoyed the talents of the praise band with Joe Baugh (our Worship Director), Alex Nester (our Worship Leader), Tristan Garcia on base and Manon Franklin on drums who have been assisted by Rose Krueger (Vocals), Kevin Blaine and Michael Hughes (Guitar). We have also been served by an impressive list of musicians who fill in from time to time. These musicians include drummers Richie Gajate Garcia (father of our usual bass player, Tristan), Kevin Lopez, Brad Ranola, Victor Bisetti, and Kyle Crane; bass players Todd Maroot, Pat Olivera and Hunter Van Dam; and guitar player Kenny Echizen. And they include worship leader/guitar players Alex Mills and Eric Berdon.



We are blessed with an amazing AV team. As we faced being isolated and quarantined last year, the pandemic provided opportunities that have expanded our ability to reach our members as well as reach out to our neighbors and community. We began simply by building a virtual worship service from individually recorded videos. That has expanded with hardware and software such that we now have an on-going, live-stream presence. That effort was initially led by a long-time member/elder/ technical manager, Jack Debiasio, with assistance from another long-time member and AV team leader, Bruce Hamous. Sadly, life led both Jack and Bruce to move away from our community.



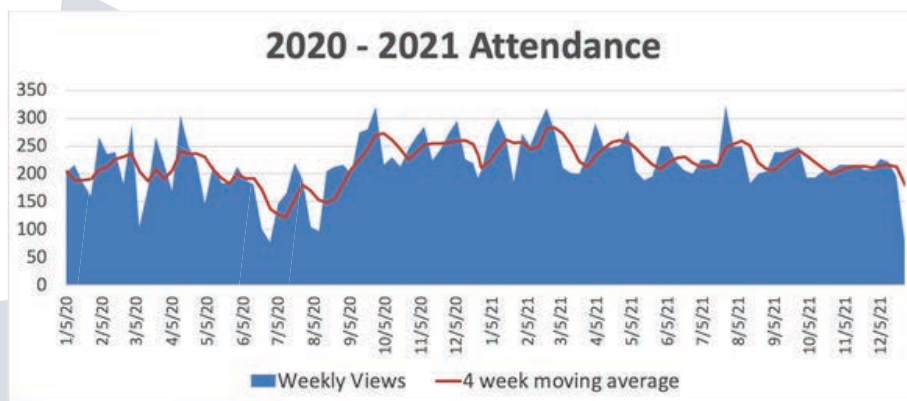
## WORSHIP & COMMUNICATIONS continued

What began as a small group of sound, lighting, and slideshow operators has now become a more robust team that includes sound, lighting and slideshow operators, but adds the tasks of director, video switcher, and (2) camera operator(s). The efforts of our dedicated AV or "tech team" has made the quality of our on-line experience the equal of much larger churches. We continued to see strong YouTube live, YouTube (ASL) and Facebook viewership. Our AV team now includes (alphabetically): Chris Birkelo, Kevin Blaine, Brian Gee, Lauren Gee, Roger Kahle, Aiden Meade, Isabella Meade, Jill Meade, Olivia Meade, Kari Miller, Wyatt Muehr, Andrea Muehr-Legan, Roy Smith, and Mark Van Dam.



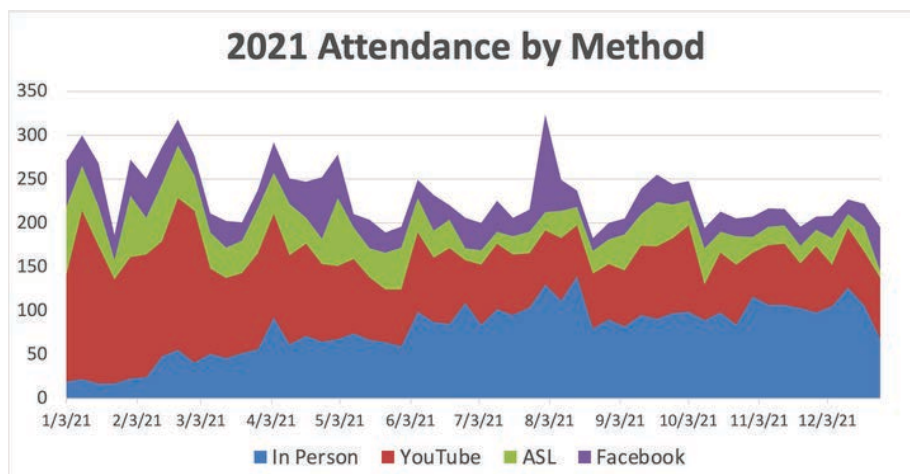
For all of 2019 average attendance at MPC was 181. For 2020 and 2021 our attendance is much harder to calculate. For part of the time in 2020 we had only on-line attendance. Currently, we have in person and online attendance using YouTube (where we provide versions with and without ASL), or Facebook. Across all platforms in 2020 we averaged 210 views/attendees per service and in 2021 we averaged 231 views/attendees (including an average of 78 in person attendees) per service.

It is clear, that MPC's online services are meeting a need. We expect the number of online views for December to increase as it takes a few weeks for each sermon to get its maximum views on YouTube.



In person attendance has been growing for the entire year, except when there was a surge of COVID cases in Ventura County when in person attendance declines. This is reflected in the 'attendance by method' chart on the next page for August and December.

## WORSHIP & COMMUNICATIONS continued



What is our real attendance?

We really don't know how many people watch the service per view on YouTube.

For Facebook the number we get includes all views – even the auto starts which only run for seconds. So, we half the number to create a better estimate, but it is still a guess.

We can say this. Having a high quality, on-line, live worship experience is making a positive difference. People have become active in our church who first attended in-person services. After we are past the pandemic, we plan to continue to offer the same high quality on-line presentation.

In addition to all the work producing the online service, Roy Smith and his team Joan Johnson (Ideas and communications expert), Kami Fair (ideas, implementation expert), Genesee Paine (more ideas and implementation) and Bob Cusick (web and tech guru) continue to update the mpclife.org website to make it fresh and welcoming to viewers. They constantly update the site and publish the newsletter weekly.



Respectively submitted,

Roy Smith, Elder, Communications  
Michael Hughes and Chris Birkelo  
Elders, Worship

## ADULT DISCIPLESHIP

Before the coronavirus pandemic, Adult Discipleship rewrote our mission statement: *Empowered by the Holy Spirit, the Adult Discipleship (AD) ministry team exists to support the growth of adult Christ-followers and others at MPC in love and grace within the context of small groups. With God's help, we will be mature disciples who make disciples, acting upon the only thing that matters, faith working itself out in love.*

Some of the ways we do this:

### Small Groups

We aim to be a church of Small Groups, not *with* Small Groups, inviting and welcoming an expanding group of people into potentially life-changing Christian community. Therefore, the Small Group Ministry, with oversight from the AD ministry team, and input from our pastoral liaison, the Deacon Moderator, and the Small Group coordinator, is charged with providing a vision to bring together every member and constituent of Moorpark Presbyterian Church for the three purposes of discipleship, care and mission in the context of and deepening our Christian faith within Christian community.

While the configuration of who and what is under the AD umbrella may look different, our Mission has not changed. We are still here to walk along side ALL MPC ministries, offering love, care and prayer where needed. The Pandemic put a damper on 2021 plans for Small Groups as it did for many activities

Vera Rhimes, Janet Fredrickson and Pastor Keenan made a presentation to the congregation on the role of Small Groups in the life of the Church. They also hosted a joint Leadership Seminar for Elders, Deacons and Small Group Leaders. It was well attended, and we see the need for more events like this.

We thank Carolin Migliazzo for her brief tenure with Small Groups. We owe her a debt of gratitude for her willingness to serve God in this role. Janet Fredrickson took time off in 2021 but is back at the helm of Small Groups and has an exciting year planned.





# ADULT DISCIPLESHIP continued

## **Women's and Men's Ministries**

Due to Covid, these ministries adapted their Yearly Retreats to one day, on campus events. They continued their work ministering to the Men and Women of MPC in many other ways. They have also faithfully attended and provided reports at AD meetings. These meetings are a way for each ministry to talk about the work they do and to express concerns in a colleague way. It is also a marketplace for ideas and help when needed. Most of all, it a place of cooperation and calibration as we strive to do the work of God's Church.

## **New Ministries**

It was truly gratifying to see the enthusiasm displayed by the entire group when the new ministry for Divorced and Widowed Women was introduced. This ministry will be led by our own Bonnie Boe who has written a very inspirational book of Haikus, which we will use as part of the ministry. This is a face-to-face ministry and will commence as soon as is safe in Covid conditions. This ministry will afford a safe place for women to talk, mourn, pray and hopefully heal from their loss.

## **Midweek Bible Studies**

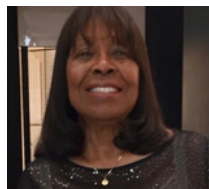
## **Other Ministries**

A grateful "Thank You" to all who worked together on the following:

- 1.Trunk or Treat (this involved different ministries working together)
- 2.The Thanksgiving Dinner
- 3.The Christmas Luncheon

These are all events designed to keep MPC connected! Thanks to all for the shared effort!

Certainly 2021 was different than we all imagined it would be, and we are grateful for God's provident care. We look forward to Pastor Keenan's leadership as we work together to confront the challenges that we face in Moorpark and beyond in 2022!



Respectfully submitted,  
Vera Rhimes  
Elder, Adult Discipleship

## CHILDREN'S MINISTRIES

2021 was a challenging year with constantly changing state and county guidelines related to COVID which impacted our traditional way of sharing the love of Jesus. However, there were many blessings throughout the year in terms of how our church impacted the lives of children and their families in new ways.

The year began with online learning and activities including pre-recorded lessons for children, the bulletin's "Kids Corner", Zoom calls, special deliveries to homes (e.g., You've Been Egg'd baskets) and personal at-home visits. The Spring TNT (Tuesday Nights Together) program was adjusted to be conducted safely outside and their mission project was to prepare birthday bags for local children (through Moorpark Pantry Plus). This TNT was a welcome relief to children and families from online learning and being "stuck at home."

In the Summer, in-person Children's Church resumed on Sunday mornings, the theme being, "Jesus is the vine, we are the branches." We saw new children start to open up and others who started off hesitant and quiet become engaged in the bible lessons. We also had a non-traditional "VBS" (Vacation Bible School) over a course of 6 Tuesday nights with the theme, "Growing in God's Love". Families expressed their appreciation for the program and that it was a much needed escape for the children since many were not traveling or doing much during the summer.

Summer also saw us giving a fond farewell and many thanks to Gwen Smith as our Children's Ministries Director - and welcoming Kami Fair into the position.

In September, we had our Sunday School Kick-Off party with a Luau theme. The church really came together to make this happen: Men's Ministries cooking a wonderful breakfast; special live music by the Birkelos, Jan Jue, Shannon Andresen, and a special guest; and volunteers organizing games, crafts, a fun photo booth, and face painting. And we can't forget the shave ice truck! The well attended event had energy, laughter and excitement, with many commenting it felt like "the old days" (aka BC - 'before Covid').



## CHILDREN'S MINISTRIES continued

In the Fall, we started two new programs for in-person Sunday School. Pre-K through 1st grade use "Simply Loved," which explores the Old and New Testament and helps children discover friendship with Jesus throughout God's story. The 3rd through 5th grade class use "Be Bold," helping this age group answer their many questions about God, themselves, and where they fit in the world. They also receive weekly "Mission Cards" so they can use what they learned in class. We even had a child accept Jesus during one of the lessons...invitation given and accepted...God is good!!



We have many helpers including youth, and parent/youth and husband/wife teaching teams and a team that preps items for the teachers. And we have dedicated and creative teachers who have huge hearts for children and do an amazing job. We can always use more teachers and helpers to share the love of Jesus with our children and families. It's also been special to see families engage after service/Sunday school, "hanging out" and enjoying time together.



It was wonderful to have 6 children go through Communion class (aren't they a good looking bunch?) and 7 receive their first bibles from the church. Pastor Keenan, Sean Meade, and Kami Fair underlined a special verse and wrote a short note in each child's bible.

The Fall TNT theme was "Heroes in Genesis" and included special guests "Noah" (Tim Leonhardi) and "Sarah" (Karen Konjoyan). We enjoyed and appreciated live music by Michael Hughes, Chris Birkelo, Maureen Birkelo, and Rose Krueger and tech support by Gayle Hughes. We also prepared boxes for Operation Christmas Child and each child made a special card for the recipients.





## CHILDREN'S MINISTRIES continued

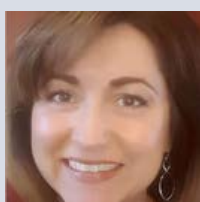
We had a successful Trunk or Treat. Again, a group effort: Men's Ministries made hot dogs, Women's Ministries had a table of cookies and cider, MOPS/MOMSNext provided games, MPC members decorated their trunks, and our welcome table had a handout about Children's Ministries and a take-home craft for the children. We served hundreds of adults, youth and children with several people commenting, "Thank you for doing this"; "This was so fun;"; "We needed this;"; "Really, the food is free?"....



In December we had a Nativity event after worship with the Nativity photo booth and costumes available, games, crafts, Christmas music, donuts and coffee. It was a casual and easy-going event for the church family and our community.



We have some amazing children. Many of these children will grow to be wonderful helpers and leaders. We cannot thank our volunteers and congregation enough. The more volunteers we have, the more we can connect and not be so busy with "doing" the program elements. It takes many people with loving hearts to bring these programs to the children with the goal of spreading God's love and word.



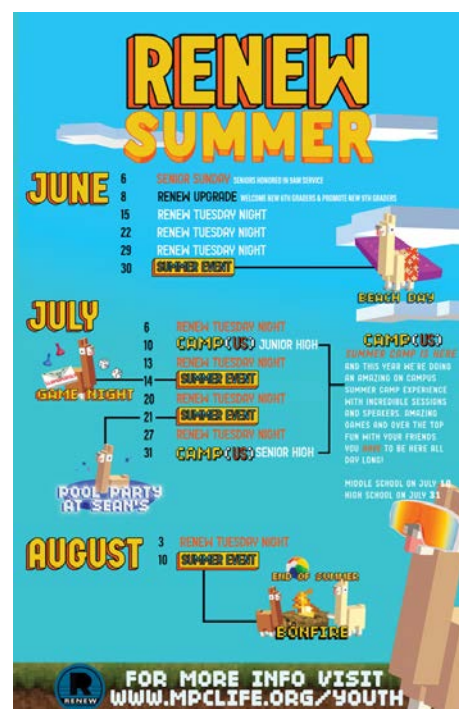
Respectfully submitted,  
Kami Fair  
Children's Ministries Director

## YOUTH MINISTRY

“Two steps forward, one step back” seems like the best way to describe MPC’s youth ministry in 2021. Following the unprecedented setbacks of 2020, we entered into 2021 with the hope that things would quickly return to “normal”. We immediately learned how difficult that would be. In the first week of January, a surge in Covid cases within our group forced us to make the move back to online “zoom” services instead of in-person youth group. Despite technical issues, city wide power outages and a continued rise in Covid cases, our group continued to meet online throughout the month of January. In February, we returned to campus where we continued to meet through the Spring in the youth room with masks and safety measures in place.

For the summer, we created a calendar of events and gatherings that would allow our kids the chance to fellowship and grow together, while still being Covid safe. The students enjoyed beach days at Zuma, an UPGRADE (promotion Sunday) event at MPC, Game Nights, Pool Parties and more. One event that, due to Covid precautions, wasn’t on our 2021 Summer Calendar was Summer Camp. Because of the great importance Summer Camp plays in the life and development of our group, we decided to host an alternative event called CAMP US. This one day event was held entirely on our campus, with an emphasis on fellowship, worship and teaching time. Camp Us happened twice, once for high school students and once for middle school students. With nearly 40 kids participating, it was a great experience for all involved. Our summer schedule for youth concluded in August with a beach bonfire and cookout in Malibu.

Youth Ministry at MPC continued to meet on campus on Tuesday nights through the Fall and into Winter, with students enjoying times of worship, teaching and fellowship. With Covid cases continuing and other activities ramping back up, our youth ministry continued to be in a state of flux throughout the end of the year.



## YOUTH MINISTRY continued

In the midst of all that has happened in the past year, God has done some amazing work in and through our students. We've had many students (and families) come to MPC for the first time in 2021. Whether through an event or our weekly programs, students have found community and support amongst their peers. We continue to see new students integrate into our ministry on a regular basis. It's also fun to watch the students who were new last year as they begin to invite their new friends into this community.



Though harder to measure than numerical growth, our students have shown themselves to be deepening in their faith and growing spiritually through the past year. One of the great areas that we see this growth is in acts of service that many of our students participate in. Emma Brown, a seventh grader, is a great example of this. Emma saw a need for technical help in our Tuesday night services. Without hesitation, she stepped up and volunteered to help run sound, lights and lyrics during our

services. She shows up early every week to make sure that everything is ready to go, and she makes sure that everything is shut down and turned off before she leaves each week.

Emma's heart for service is just one example of the way that our students are beginning to own and take leadership of their youth ministry. In many ways their hearts and attitudes have followed the incredible example set by our volunteer adult leaders. These leaders have stuck with our youth ministry through this season, navigating the twists and turns that Covid has thrown in our path. Truly, these leaders have been the indispensable glue that has held this ministry together over the past 18 months. Please continue to pray for these leaders, and our amazing students, as we seek to make 2022 a year of tremendous growth for the students and the student ministry at Moorpark Presbyterian Church.



Sean Meade  
Director of Youth & Family Ministries



## PERSONNEL

Marty Rouse is the elder responsible for both Personnel and the Nominating Committee for the 2021 calendar year.

With Bonnie Boe's assistance, we are staying abreast of the ever changing labor laws passed by the State as a result of the continuance of the pandemic.

Custodian responsibilities were addressed in January and the job description and wages were adjusted to better reflect the responsibilities.

In February, the Nominating Committee was formed. Elder and deacon selections were proposed to the congregation the early part of the year.

In July, the Children's Ministries Director position was advertised and shortly thereafter, Session was excited to announce to the congregation that our Office Manager, Kamala Fair, was both interested in and selected for the position. The job description and salary were updated for the responsibilities and expectations.

This led to interviews being conducted for the Office Manager position. In September, we hired Genesee Paine, a Moorpark resident with exceptional office and interpersonal skills. The congregation has warmly welcomed her to the MPC family.

In December, performance appraisals were conducted for all salaried staff. Also, the Nominating Committee met and selected four church members to replace those whose terms have expired on the 2021 Nominating Committee.

A pastor evaluation was completed in December. This was another "out of the ordinary year" for the traditional performance appraisal. Pastor Keenan was faced with unusual and unfortunate circumstances the minute he came on-board almost two years ago. This Session could have easily decided not to conduct an evaluation (which was true last year as well) knowing it would be somewhat difficult to rate traditional areas of our pastor's job responsibilities. We believed feedback is extremely important to ensure for honest mutual discussion. We knew a great deal of preparation and energy has been spent by many, in particular our pastor, on Covid related issues that essentially crept into every area of both work responsibilities and worship activities. Session provided insightful feedback that was designed to both encourage and document that Pastor Keenan is the perfect pastor for MPC during these unprecedented times and that we are confident for the future. We anticipate the roller coaster ride will take on new avenues of adventure for our church this upcoming year.



Marty Rouse  
Elder, Personnel

## STEWARDSHIP: BUILDINGS & GROUNDS

The Facilities' team oversees, manages, organizes and trouble-shoots several different areas at MPC. Many of the smaller "routine maintenance" or repair activities are handled without fanfare by members of the Facilities' Team, other Session/Staff leaders or at-large members of the congregation. These actions, while critical to keeping MPC safe and clean, are too numerous to list here. However, we do want to acknowledge the willingness of the "many hands" that pitch in and keeps MPC operating well.

Facilities is responsible for coordinating with many of the vendors paid by MPC. Utility companies, landscapers, pest control, alarm companies and many others. Facilities will oversee the janitorial services for MPC, providing direction and support for them.

Facilities supports several groups affiliated with MPC, as well as other outside groups that use MPC facilities on a regular basis. This support is primarily making sure they have access to the campus and items they need are available or set up. Many of the groups are very self-sufficient and others are supported by ensuring set up and clean up are performed on a regular basis. Boy Scouts, Girl Scouts, CBS, MOPS, and MOMSNext are examples of ongoing groups supported by MPC. Other groups do use the campus for Christmas with Santa, dinners, etc.

Some of the projects at MPC during 2021:

- Wilkinson Hall Fire Alarm system replaced
- Changed both fire alarms to cellular service vs land lines, cost reduction for MPC
- Finger planter landscaping by MPC members
- Eagle Scout projects: Front Entrance landscaping and book exchange library in Children's ministry



The primary goal is to keep the building and grounds working in proper order so staff, congregation and others can all enjoy their time on the MPC campus.



Submitted by:  
Scott Campbell  
Elder, Stewardship - Buildings and Grounds

# STEWARDSHIP: FINANCE

## GENERAL

During 2021, the Finance team initiated the process of having an independent CPA firm, Capin Crouse, perform a 'Church Check-up'. Services to be performed include an Internal Control checkup – a review of the church's controls, policies and procedures over cash receipts, cash disbursements, payroll, and the general ledger, with recommendations for possible improvements; and an Internal Financial Reporting checkup – a look at the church's general ledger and the financial reporting process, including how information flows from the general ledger to the financial statements, and how the information is presented (is it helpful information and presented in an easy to understand format, or is it just a bunch of numbers on a page). Much work has already been performed and the reported results should be available in early 2022.

Additionally, the Finance team has embarked on a software conversion, moving away from our Power Church database program and from Push Pay for our 'e-Giving' platform to a new vendor, BREEZE, a complete church management software that provides both of these in an integrated package. Much of the database work has been completed, but the timing and resources were not right to convert e-giving at the beginning of the calendar year. The conversion efforts will continue in early 2022.

## STATEMENT OF OPERATIONS – 2021 RESULTS VS. BUDGET

### Income

As uncertainty with the ongoing pandemic continued, the Session set a Budget Plan for Giving of \$750,000, consistent with the 2020 Actual amount (\$750,304).

Knowing that giving peaks in December, the plan was set at \$60,000/mo. until December set at \$90,000.

Giving to the Operating Fund started off slow coming in <\$15,000> short of plan in January, and had a cumulative average of <\$18,000> short of plan for the first quarter. The government PPP (Payroll Protection Plan) loan was officially forgiven in March improving the income statement outlook. April giving was strong and provided 'some' recovery. The Year-to-Date shortfall grew to a <\$30,000> average during the 2nd & 3rd quarters, rising to a high of <\$52,000> at the end of November.

Historically, giving is higher in December, and 2021 again held true coming in at nearly \$100,000, \$10,000 above the \$90,000 Plan, closing the year with Total "Giving" of \$707,149. Although well short of the plan, income was supplemented by recognizing the loan forgiveness of \$47,600 and the receipt of 2 separate \$5,000 'grants' from Ventura County bringing the Total Income to \$765,616, above the Plan by \$9,304.



# STEWARDSHIP: FINANCE

## continued

### 2021 "Giving" Trend

Month	Actual	Plan	Over / Short	Year - to Date		
				Actual	Plan	Over / Short
January	\$44,310	\$60,000	(\$15,690)	\$44,310	\$60,000	(\$15,690)
February	\$58,178	\$60,000	(\$1,822)	\$102,488	\$120,000	(\$17,512)
March	\$56,909	\$60,000	(\$3,091)	\$159,397	\$180,000	(\$20,603)
April	\$73,150	\$60,000	\$13,150	\$232,547	\$240,000	(\$7,453)
May	\$54,744	\$60,000	(\$5,256)	\$287,291	\$300,000	(\$12,709)
June	\$40,448	\$60,000	(\$19,552)	\$327,739	\$360,000	(\$32,261)
July	\$56,112	\$60,000	(\$3,888)	\$383,851	\$420,000	(\$36,149)
August	\$56,302	\$60,000	(\$3,698)	\$440,153	\$480,000	(\$39,847)
September	\$47,912	\$60,000	(\$12,088)	\$488,065	\$540,000	(\$51,935)
October	\$61,780	\$60,000	\$1,780	\$549,845	\$600,000	(\$50,155)
November	\$57,642	\$60,000	(\$2,358)	\$607,487	\$660,000	(\$52,513)
December	\$99,662	\$90,000	\$9,662	\$707,149	\$750,000	(\$42,851)
	<b>\$707,149</b>	<b>\$750,000</b>	<b>(\$42,851)</b>			

PPP Forgiveness	\$47,600	(March - ALL)
County Grants	\$10,000	(June & September - \$5,000 each)
Other	\$867	
<b>Total Income</b>	<b>\$765,616</b>	<b>\$15,616</b>

### "Giving" History

Month/Year	2021	2020	2019	2018	2017
January	\$44,310	\$45,599	\$42,772	\$41,593	\$51,398
February	\$58,178	\$54,949	\$48,019	\$64,328	\$59,397
March	\$56,909	\$77,742	\$54,153	\$56,692	\$56,532
April	\$73,150	\$46,986	\$53,029	\$56,398	\$61,665
May	\$54,744	\$45,923	\$53,175	\$48,949	\$62,305
June	\$40,448	\$69,372	\$66,517	\$54,856	\$54,402
July	\$56,112	\$56,431	\$57,537	\$63,141	\$54,956
August	\$56,302	\$54,809	\$50,911	\$46,825	\$50,597
September	\$47,912	\$43,596	\$47,223	\$53,941	\$50,239
October	\$61,780	\$50,305	\$56,297	\$40,841	\$61,708
November	\$57,642	\$73,243	\$50,763	\$53,917	\$52,882
<b>December</b>	<b>\$99,662</b>	<b>\$131,349</b>	<b>\$163,726</b>	<b>\$105,189</b>	<b>\$93,546</b>
	<b>\$707,149</b>	<b>\$750,304</b>	<b>\$744,122</b>	<b>\$686,670</b>	<b>\$709,627</b>
PPP forgiveness & Other	\$58,467				
	<b>\$765,616</b>				
<b>Dec. % of Oct YTD Avg</b>	<b>181%</b>	<b>241%</b>	<b>309%</b>	<b>199%</b>	<b>166%</b>

As Income came in <short> of Plan through the majority of the year, Commissioned Elders on Session managed spending and controlled expenses to below plan level through November. With knowledge of the December windfall in giving, Session recognized some additional December expense designating some funds for future disbursement.

# STEWARDSHIP: FINANCE

## continued

### 2021 Summary

	2021 Budget	2021 Actual	Better / <Worse>
<b><u>Income</u></b>			
	\$750,000	\$765,616	\$15,616
<b><u>Expenses</u></b>			
<b>Administration</b>	\$148,000	\$136,696	\$11,304
<b>Staff</b>	\$423,400	\$418,104	\$5,296
<b>Other</b>	\$1,200	\$15,989	(\$14,789)
<b>Program</b>	\$17,400	\$35,279	(\$17,879)
<b>Debt</b>	\$160,000	\$159,276	\$724
<b>Total Expenses</b>	<u>\$750,000</u>	<u>\$765,344</u>	<u>(\$15,344)</u>
<b>Net</b>	<u>\$0</u>	<u>\$272</u>	<u>\$272</u>

### Expenses

Due to the <shortfall> giving situation throughout the year, Session & Staff managed expenses where possible to below budget levels.

Administration costs were relatively on plan throughout the year. Both Maintenance & Office related expenses came in under budget. Below plan expenses were \$11,304.

Staffing was relatively stable throughout the year with the only changes occurring with Kami Fair moving over to Children's Director and the addition of Genesee Paine replacing her as Office Manager. Spending in all areas was at about budget level, with a total savings to plan of \$5,298.

Other costs were mainly \$15,000 designated in December for Presbytery Ministry share and \$989 for Property Taxes. Above plan expenses were <\$14,789>.

Program costs were well managed by Ministry Team Leaders, paying close attention to our cash flow challenges throughout the year. Most areas were under budget. In December, \$5,000 was set aside for a future Family Life Event, \$10,000 was designated for Missions, and \$10,000 for a future, higher level audit. Above plan expenses were <\$17,879>.

Debt Service for our mortgage loan with Montecito Bank is \$13,273 per mo. and was basically on plan.

# STEWARDSHIP: FINANCE

## continued

### Balance Sheet – 2021 vs. 2020

	12/31/2021	12/31/2020		12/31/2021	12/31/2020
<b>Assets</b>			<b>Liabilities</b>		
Cash & Investments	\$ 295,396	\$ 323,134	Accounts Payable/Accrued Expenses	\$ -	\$ -
Land, Building & Vehicles	\$ 6,989,654	\$ 7,000,754	Loans	\$ 1,997,442	\$ 2,066,465
				\$ 1,997,442	\$ 2,066,465
			<b>Fund Balances</b>		
			Operating Fund	\$ 669,580	\$ 604,611
			Property & Equipment Fund	\$ 4,411,372	\$ 4,422,472
			Designated & Other Funds	\$ 206,656	\$ 230,340
				\$ 5,287,608	\$ 5,257,423
<b>Total Assets</b>	<b>\$ 7,285,050</b>	<b>\$ 7,323,888</b>	<b>Total Liabilities &amp; Funds</b>	<b>\$ 7,285,050</b>	<b>\$ 7,323,888</b>

MPC ended the 2021 year with \$295,396 Cash & Investments, \$27,738 below prior year.

Our 'Reserves' (defined as Available Cash less Designated Ministry Team & Other Funds) are at \$88,441, approximately 1.4x the 2021 budgeted monthly disbursements of approximately \$62,500.

The total loan debt was decreased by \$69,023 from \$2.066 mil., down to \$1.997 mil.

MPC has an available Line of Credit with Montecito Bank, for \$100,000, at Prime +1% interest rate, expiring May 15, 2022.

### Stewardship Report

#### 2021 Results – 2022 Budget Plan

#### Income

**\$750,000**
**\$765,616**
**\$750,000**

#### Expenses

**Administration \$148,000**
**\$136,696**
**\$139,700**
**Staff \$423,400**
**\$418,104**
**\$426,700**
**Other \$1,200**
**\$15,989**
**\$1,200**
**Program \$17,400**
**\$35,279**
**\$22,400**
**Debt \$160,000**
**\$159,276**
**\$160,000**
**Total Expenses \$750,000**
**\$765,344**
**\$750,000**
**Net \$0**
**\$272**
**\$0**



# STEWARDSHIP: FINANCE

## continued

### **REVENUE (Anticipated Giving and Other Income)**

The tally of the submitted Operating Pledges (~\$350,000) along with estimated non-pledged giving, and loose plate offering yielded an estimated total below the amount needed to cover expenses. While 2021 Income included approximately \$57,000 of income that will not likely recur in 2022 and some families have moved away, we have added some new members who are giving and are including an amount for “faith & growth” for a Session determined budget of Total Income at \$750,000 same as last year.

### **EXPENSES (Admin., Staff, Program and Debt)**

With Income for 2022 anticipated to be similar to 2021 actual ‘spending’, the Session has also planned expenses accordingly approximately the same as 2021 amounts but with ‘some’ spending increases.

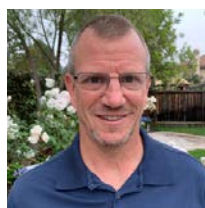
**Administrative & Other Expense for 2022** reflects an estimate at approximately the 2021 actual amount, with some known savings for Insurance and needed increases over the controlled amounts.

**Staff Expenses** includes a FULL year’s salary for all employees (Senior Pastor, Director of Youth & Family Ministries, Director of Children’s Ministries, Worship Director, Music Director, Office Manager, and Janitorial) at current salaries.

**Program Expense** budgets were set well above the controlled 2021 actual amounts just slightly above the 2021 budget levels.

**Debt Service** is consistent with our mortgage loan amortization schedule.

The result is a ‘Balanced’ budget with Giving & Disbursements totaling \$750,000.



Submitted by:  
Jim Petersen  
Elder, Stewardship - Finance

## 2021 MEMORIES



Remembering those who left us this year and are waiting for us in heaven

